

Dear customer,

In our new webshop you're able to download batch related documents. These documents are usually:

- Product specification
- Certificate of analysis

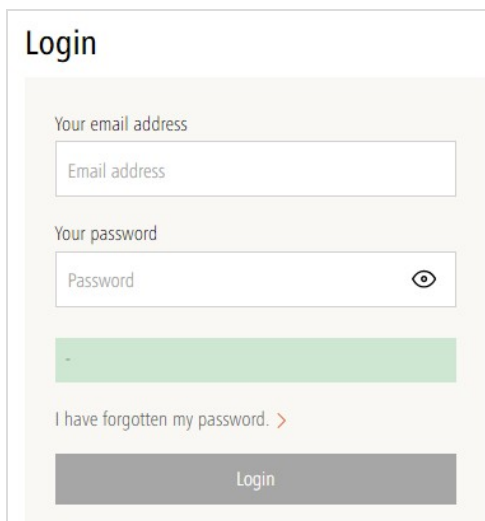
The certificates of analysis come from different laboratories depending on the area of analysis.

Here's a small guide how to download these documents:

1. Enter our webshop at [www.galke.com/en](http://www.galke.com/en) and log in with your account data.

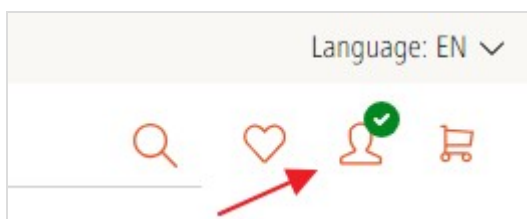
If you don't have an account please feel free to register at: <https://www.galke.com/en/account/login>

Login:



The screenshot shows a login form titled "Login". It contains two input fields: "Your email address" with a placeholder "Email address", and "Your password" with a placeholder "Password" and a toggle eye icon. Below the password field is a green bar with a minus sign. There is a link "I have forgotten my password. >" and a "Login" button at the bottom.

2. Click the above menu on your profile icon:



3. Now click on 'Batch Documents' on the left menu:

Overview
Your profile
Addresses
Employees
Payment methods
Orders
Batch Documents



On these website you'll find two input fields. Article number and batch number. You can find both on the order confirmation, delivery note, invoice and on the labels.

## Batch Documents

Here you can download batch documentation.

Article number\*

Batch number\*

Download documents

Once entered the correct article- and batch number you're able to click on „**Download documents**“.

In case that the combination is correct a ZIP file-folder will be downloaded. These ZIP file-folder contains both: product specification and analysis of certificate (if available).

If you have any questions please don't hesitate to contact us again.